

BIG BEAR AREA REGIONAL WASTEWATER AGENCY
Regular Board Meeting
Minutes
February 22, 2017

1. Call to Order

A regular meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was held on Wednesday, February 22, 2017 at 5:00 p.m. at 121 Palomino Drive, Big Bear City, California.

Governing Board Members present: John Green, Rick Herrick, David Caretto, Liz Harris and Karyn Oxandaboure.

Absent: None

Staff present: Steven C. Schindler, General Manager; Fred Uhler, Plant Manager; Sonja Kawa, Human Resources Coordinator /Accounting Technician; and Kim Booth, Administrative Assistant

Others: David Lawrence, City of Big Bear Lake and Roger Crawford, Best, Best & Krieger.

2. Pledge of Allegiance

Chairman Green called the meeting to order at 5:01 p.m. with Mr. Herrick leading the Pledge of Allegiance.

3. Presentations and Introduction: None

4. Closed Session:

A. Entered closed session at 5:03 p.m., returned to open session at 6:23 p.m. with no reportable action.

5. Approval of the Agenda

Upon motion by Director Caretto, seconded by Secretary Harris and carried, the Agenda was approved as presented.

Vote

Green	Aye
Herrick	Aye
Harris	Aye
Caretto	Aye
Oxandaboure	Aye

6. Consent Calendar: The Governing Board reviewed items on the Consent Calendar. Upon motion by Secretary Harris, seconded by Director Caretto and carried, the Governing Board approved the Consent Calendar as follows:

A. Minutes of Regular Meeting on January 25, 2017, January 26, 2017 Special Meeting and February 2, 2017 Special Meeting– Approved

- B. Monthly Expenses – Informational
- C. Governing Board Member Reimbursement – Approved
- D. Investment Report – Informational
- E. Operations and Connections Report for January 2017 – Informational
- F. 2nd Quarter Report – Informational

Vote

Green	Aye
Herrick	Aye
Harris	Aye
Caretto	Aye
Oxandaboure	Aye

7. Items Removed From the Consent Calendar: None

8. Public Forum Response: None

9. Public Forum – The Public Forum portion of the meeting is an opportunity for members of the public to directly address the Governing Board on matters within the jurisdiction of this Agency. Ordinance No. 57 limits individual public testimony to three minutes or less. The cumulative time that any individual may provide public testimony during a meeting is fifteen minutes and the public testimony shall be limited to thirty minutes for all speakers. Whenever a group of persons wishes to address the Board on the same item, the Chairman or the Board by majority vote may request a spokesperson be chosen for the group or limit the number of such persons addressing the Board. Since discussion of an item, not on the posted agenda is not allowed, these concerns may be addressed in a future meeting under “Public Forum Response

10. Old Business: None

11. New Business:

A. Governing Board Reorganization

Chairman Green opens the nomination for Chairman. Upon motion by Chairman Green, seconded by Secretary Harris, and carried, the Governing Board nominated and approved Vice Chairman Herrick as Chairman of the Board.

Vote

Caretto	Aye
Harris	Aye
Green	Aye
Herrick	Aye
Oxandaboure	Aye

Chairman Green opens the nomination for Vice Chairman. Upon motion by Director Green, seconded by Vice Chairman Herrick, and carried, the Governing Board nominated and approved Director Oxandaboure as Vice Chairman of the Board.

Vote
Caretto **Aye**
Harris **Aye**
Green **Aye**
Herrick **Aye**
Oxandaboure **Aye**

Chairman Green opens the nominations for Secretary. Upon motion by Vice Chairman Herrick, seconded by Chairman Green, and carried, the Governing Board nominated and approved Secretary Harris as Secretary of the Board.

Vote
Caretto **Aye**
Harris **Aye**
Green **Aye**
Herrick **Aye**
Oxandaboure **Aye**

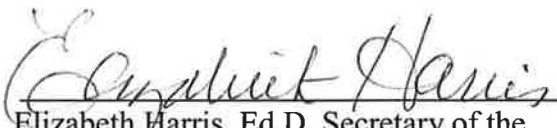
12. Information/Committee Reports

- A. Mr. Caretto gave an update on the Administrative Committee meeting that was held on February 1, 2017.
- B. The Finance Committee meeting was adjourned and rescheduled to February 23, 2017 at 4:00 p.m.

13. Adjournment

With no further business to come before the Governing Board, Chairman Green adjourned the meeting at 6:30 p.m.

ATTEST:


Elizabeth Harris, Ed.D, Secretary of the
Governing Board of the Big Bear Area Regional
Wastewater Agency



Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater Agency