

**BIG BEAR AREA REGIONAL WASTEWATER AGENCY
BUDGET WORKSHOP/SPECIAL MEETING
March 13, 2017 Minutes**

1. Call to Order

A special meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was held on Monday, March 13, 2017 at 12:00 p.m. at 121 Palomino Drive, Big Bear City, California.

Governing Board Members present: David Caretto, John Green, Liz Harris and Karyn Oxandaboure.

Absent: Rick Herrick

Others present: Mr. Ward Simmons, BB&K and Mr. David Lawrence, City of Big Bear Lake

Staff present: Steven Schindler, General Manager; Fred Uhler, Plant Manager; Jennifer McCullar, Finance Manager; Ms. Kim Booth, Administrative Assistant and Ms. Sonja Kawa, HR Coordinator/Accounting Technician.

2. Pledge of Allegiance

Vice Chairman Oxandaboure called the meeting to order at 12:08 p.m. with Ms. Oxandaboure leading the Pledge of Allegiance.

3. Presentation and introductions: None

4. Budget Workshop

A. Ms. McCullar gave a presentation on how we do the budget process. Mr. Uhler provided a presentation regarding operations for 2016 and on Solids and Sludge Hauling. Discussion ensued between board and staff. Mr. Schindler introduced Ms. McCullar who provided a presentation on the 5 Year Forecast, the FY 2018 Budget and the FY 2017 projections vs. actual budget. Discussion ensued between board and staff. The board thanked Jennifer on a job well done on the budget and making it understandable for the average person.

5. Public Forum Response: None

6. Public Forum – The Public Forum portion of the meeting is an opportunity for members of the public to directly address the Governing Board on matters within the jurisdiction of this Agency and included on the agenda. Ordinance No. 57 limits individual public testimony to three minutes or less. The cumulative time that any individual may provide public testimony during a meeting is fifteen minutes and the public testimony shall be limited to thirty minutes for all speakers. Whenever a group of persons wishes to address the Board on the same item, the Chairman or the Board by majority vote may request a spokesperson be chosen for the group or limit the number of such persons addressing the Board. Since discussion of an item, not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as practicable under “Public Forum Responses

7. **Old Business:** None

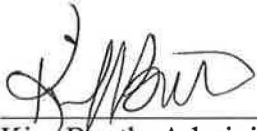
8. **New Business:** None

9. **Information/Committee Reports:** None

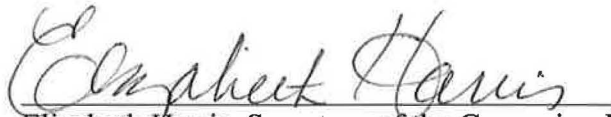
10. **Adjournment**

With no further business to come before the Governing Board, Vice Chairman Oxandaboure adjourned the meeting at 2:30 p.m.

ATTEST:



Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater Agency



Elizabeth Harris, Secretary of the Governing Board
of the Big Bear Area Regional Wastewater Agency