

BIG BEAR AREA REGIONAL WASTEWATER AGENCY
REGULAR BOARD MEETING MINUTES
June 26, 2019

1. CALL TO ORDER

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Caretto at 5:00 p.m. on June 26, 2019, at 121 Palomino Drive, Big Bear City, California 92314.

BOARD MEMBERS PRESENT

David Caretto, Chair
John Green, Vice Chair
Rick Herrick, Director (arrived at 5:06 p.m.)
Jim Miller, Director

BOARD MEMBERS ABSENT

Karyn Oxandaboure, Secretary

STAFF MEMBERS PRESENT

David Lawrence, General Manager
Jennifer McCullar, Finance Manager
John Shimmin, Plant Manager
Bridgette Burton, Management Analyst
Ryan Connelly, Plant Operator
Kim Booth, Administrative Assistant

2. PLEDGE OF ALLEGIANCE

John Green, Vice Chair

3. PRESENTATIONS AND INTRODUCTIONS

3.A. Mr. Lawrence introduced Mr. Shimmin as the new Plant Manager.

4. APPROVAL OF THE AGENDA

Upon motion made by Director Miller, seconded by Vice Chair Green and carried, the Governing Board approved the agenda as presented.

Ayes: Caretto, Green, Miller
Noes: None
Absent: Herrick, Oxandaboure
Abstain: None

5. CONSENT CALENDAR

5.A. Minutes of Regular Board Meeting on April 24, 2019

5.B. Monthly Expenses

5.C. Governing Board Member Reimbursement

5.D. Investment Report

5.E. Operations and Connections Report

5.F. Third Quarter Report, Nine Months Ended March 31, 2019

5.G. Pay Schedule

5.H. Resolution No. R. 06-2019, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act (PUBLIC RESOURCES CODE §§ 21000 ET SEQ.)

Upon motion by Vice Chair Green, seconded by Director Miller and carried, the Governing Board approved the Consent Calendar as presented.

Ayes: Caretto, Green, Miller

Noes: None

Absent: Herrick, Oxandaboure

Abstain: None

6. ITEMS REMOVED FROM THE CONSENT CALENDAR

None

7. PUBLIC FORUM RESPONSE

None

8. PUBLIC FORUM

No comments

9. OLD BUSINESS

None

10. NEW BUSINESS

10.A. Appropriate \$87,000 from the Operating Contingency Fund for a Variance from the Budget

Ms. McCullar explained that the variance from the budget is due to an increase in the transportation costs for natural gas (\$45,000) and higher electricity costs (\$42,000) related to switching to Bear Valley Electric Service during the year. Discussion ensued between the Governing Board and staff.

Upon motion by Director Miller, seconded by Vice Chair Green and carried, the Governing Board approved the Appropriation of \$87,000 from the Operating Contingency Fund for a Variance from the Budget.

Ayes: Caretto, Green, Herrick, Miller
Noes: None
Absent: Oxandaboure
Abstain: None

10.B. Resolution No. R. 07-2019, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Approving the Agency's Proposal for the United States Department of the Interior Bureau of Reclamation's WaterSMART: Title XVI WIIN Water Reclamation and Reuse Project Grant Application for the Replenish Big Bear Project and Designating an Authorized Representative

Mr. Lawrence discussed the Agency's proposal for this grant opportunity and the probability of applying for the next funding cycle. Discussion ensued between the Governing Board and staff.

Upon motion by Director Herrick, seconded by Director Miller and carried, the Governing Board approved Resolution No. R. 07-2019.

Ayes: Caretto, Green, Herrick, Miller
Noes: None
Absent: Oxandaboure
Abstain: None

10.C. Resolution No. R. 08-2019, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Making Emergency Findings and Authorizing an Emergency Contract for the Oxidation Ditch Splitter Box Gates and Splitter Box Repair; Appropriate \$73,750 for Emergency Contract

Mr. Lawrence detailed the additional items that have failed or are in need of repair since the September 2018 Board Meeting in which this item was originally approved. Discussion ensued between the Governing Board and staff.

Upon motion by Vice Chair Green, seconded by Director Herrick and carried, the Governing Board approved Resolution No. R. 08-2019 and an Appropriation of \$73,750 for an Emergency Contract for the Oxidation Ditch Splitter Box Gates and Splitter Box Repair.

Ayes: Caretto, Green, Herrick, Miller
Noes: None
Absent: Oxandaboure
Abstain: None

11. INFORMATION/COMMITTEE REPORTS


11.A. General Manager Update on the Emergency Work at the Lucerne Valley Reuse Facility


Mr. Lawrence provided an update on the project and explained the ongoing issues with the vault lid. The project will be complete once the vault lid is installed.

12. ADJOURNMENT

With no further business to come before the Governing Board, Chair Caretto adjourned the meeting at 5:42 p.m.

ATTEST:


Karyn Oxandaboure, Secretary of the Governing Board of the Big Bear Area Regional Wastewater Agency


Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater Agency